**Meeting of the Board of Directors**

**Traverse Area Historical Society**

**July 7th, Held online, Zoom platform, due to Covid-19**

Attendees: S. Siciliano, P. Siciliano, L. Hains, S. Jennings, B. McCall, J. Warner, J. Loup, M. Groleau

Absent: None

Meeting called to order 6:33 by S. Siciliano

**Revisions to Agenda:**

Board members will discuss the TAHS phone plan details. Added to Programs/Events - discussion of what to do with in-person Historical tours in the time of Covid-19. Added to President’s Report - discussion of book publications policy.

**Secretary’s Report:**

Revisions to June 2nd Minutes - added word “one or two”.

S. Jennings moved to accept amended minutes, B. McCall seconded. All approved.

**Treasurer’s Report:**

A written report was previously circulated via email by M. Groleau.

Account Balances as of 7/4/2020 are as follows:

PayPal $ 242.10

General $19,034.67

Julius Petertyl Fund $ 6,967.64

Mary Lautner Fund $ 5,507.25

Total Cash Funds $31,751.66

Regarding the 2019 outstanding checks for Michigan History Day students -- one student declined, one cannot be contacted, one message was left. M. Groleau will move the money needed.

In reference to compliance with keeping credit card information which TAHS had acquired on membership forms, M. Groleau destroyed records from 2018 on. S. Jennings has already done so for previous membership forms, 2016 on.

Treasurer’s files are in the TAHS storage unit - 2013 on may still need to be shredded.

**President’s Report:**

S. Siciliano would like to provide a list of books available for purchase from TAHS on the website. J. Loup will meet with L. Hains to get the book titles and photos.

Board members discussed the tour release forms for TAHS Cemetery and Downtown tours. S. Siciliano edited the original form with additions from attorney suggestions. Most board members have not reviewed the document because the discussion on how tours are to proceed in 2020 is pending.

Tours 2020 and how to proceed in the light of Covid-19: Board members decided that due to the nature of the virus and the tourist involvement of the tours NOT to offer in-person tours for the 2020 season. TAHS will explore the idea of offering “virtual tours” -- posting scripts/photos online, on the website and the Facebook page. TAHS could also solicit donations via these channels.

J. Warner will contact Community Media and Matt Kern to see about videoing tours for a DVD (which could be sold).

S. Siciliano suggested updating the virtual tour already posted on the TAHS website.

P. Siciliano will discuss with Branden at the Oakwood Cemetery the possibility of using their script with some modifications for online posting. M. Groleau and L. Hains will work also on the script for those postings. J. Loup will look into updating the virtual tour and the downtown tour for posting.

TAHS Board members will vote on a proposal in the August board meeting regarding TAHS involvement in publishing books on local history. L. Hains circulated a proposal pertaining to the idea of loans for book publishing. Also to be included would be policies involving donations by TAHS or underwriting in regards to local publications.

**Marketing Report:**

Marketing report was previously circulated by M. Groleau via email.

July 24th deadline for content for the next newsletter.

**Membership Report:**

Membership report previously circulated by S. Jennings via email.

150 current members.

Board members discussed a revision of the TAHS membership form. S. Jennings and M. Groleau will meet to discuss current membership categories and present ideas to the board in the August meeting to be approved.

**Archives Report:**

P. Siciliano suggested to Michele Howard that the Petertyl internship for the archives at TADL be on hold for 2020 but to look toward 2021 to proceed. Ms. Howard agreed with the suggestion.

**Programs/Events Report:**

\*See previous discussion of 2020 tours under President’s report.

Board members discussed moving TAHS programs to the Zoom webinar platform for the fall. S. Siciliano will look into zoom costs. J. Loup will look into possible access to the TADL account. Also members will need to decide on the preferred format for the annual meeting for member in the fall.

J. Loup will go through the TAHS email for member emails that bounced back.

J. Warner discussed potential problems occurring with the TAHS Tracphone and M. Groleau helped sort out the issue to restore the phone to working order.

Meeting adjourned at 8:14